



DEPARTMENT OF CULTURAL AFFAIRS AND SPECIAL EVENTS  
CITY OF CHICAGO

March 6, 2019

**VIA ELECTRONIC CORRESPONDENCE**

Matt Chapman  
Free Our Info, NFP

Dear Mr. Chapman

On behalf of the City of Chicago Department of Cultural Affairs and Special Events (DCASE), I am responding to your Freedom of Information Act (FOIA) request received by this department on January 31, 2019, for the following. Please note that several of your communications through Muckrock.com have been filtered into our spam folders.

- *Records listing all past and current employees and contractors employed by this department for at least the past 5 years, including employee name, email, title, name of immediate superior, email address of immediate superior and direct reports (if applicable).*

DCASE does not maintain records that reflect the information you seek broken down in the manner that you request. FOIA requires a public body to produce records it possesses, but does not require a public body to create documents. 5 ILCS 140/1.

Please find attached a list of DCASE employees as of February 25, 2019, that includes each employee's division and sub-division within the department. You can view DCASE's organizational chart on our website at [chicago.gov/city/en/depts/dca/auto\\_generated/dca\\_our\\_structure.html](http://chicago.gov/city/en/depts/dca/auto_generated/dca_our_structure.html).

To the extent your FOIA request is denied, you have a right of review by the Illinois Attorney General's Public Access Counselor, who can be contacted at 500 S. Second St., Springfield, IL 62706 or by telephone at (217)558-0486. You may also seek judicial review of a denial under 5 ILCS 140/11 of FOIA.

Sincerely,

Christine Carrino  
Director of Public Relations & Marketing  
Department of Cultural Affairs and Special Events  
(312) 744-0573